## **CONFIDENTIAL PATIENT CASE HISTORY**

Please complete this questionnaire in full. It will become part of your permanent record.

Name	_ Date of Birth//	☐ Female ☐ Male					
Street Address	City	State Zip					
Social Security # Phone #s: Home (	) Work ( )	Cell ( )					
E-mail	l would like to receive e-news	sletters and e-mail specials.					
Marital Status: ☐ M Spouse's Full Name		ldren Ages					
Occupation	Employer						
How did you hear about CAM?	If referred, by whom	?					
What is your major health complaint?							
How long have you had this condition? Have	you had this or similar conditions in	n the past? 🛭 Yes 🗖 No					
Do any positions make it feel worse? ☐ No ☐ Yes E	Explain						
Do any positions make it feel better? ☐ No ☐ Yes Explain							
Is this condition: $\square$ Improved $\square$ Unchanged $\square$	Getting Worse?						
Is this condition interfering with your: $\square$ Work $\square$ S	leep 🛭 Daily Routine 🚨 Other _						
Name other doctors or therapists who have treated	this condition						
List surgical operations and dates							
Family Physician Name							
Street Address	_ City State	Zip					
List medications							
Have you been in an auto accident or had any othe	r personal injury? 🛭 No 🔲 Yes D	escribe					
Patient Signature		_ Date //					
Parent or Guardian Signature		Date/					

#### **CHIROPRACTIC ASSOCIATES OF MICHIGAN**

31850 Schoenherr at Masonic (13-1/2 Mile) Warren, MI 48088 http://www.chirowarren.com/



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Blisters



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**REVIEW OF SYSTEMS** - Check only the symptoms you have now, or have had in the past.

Patient Name				Dat	te/			
C	urrent	Past	Cu	ırrent	Past	Cu	ırrent	Past
GENERAL			THROAT			GASTROINTESTINAL		
Weakness			Soreness			Abdominal Pain		
Fatigue			Bad Tonsils			Nausea		
Fever			Hoarseness			Bloating		
Chills			Pain			Belching		
Night Sweats			Trouble Swallowing			Heartburn		
Fainting			Recurrent Infections			Irregular Bowel Habits		
_						Constipation		
SKIN	_	_	NECK			Diarrhea		
Color Changes			Neck Enlargement			Gas		
Nail Changes			Stiff Neck			Hemorrhoids		
Hair Changes			Soreness			Poor Appetite		
Moles			Lumps	ā	ō	Food Intolerance	_	
Rashes			Masses	<u> </u>	ō	Bloody Stools		
Sores			INIGIZZEZ	_	<b>-</b>	Black Stools		
Weakness			BREASTS			DISICK STOOIS	_	_
LIEAD				П		GENITOURINARY		
HEAD			Nipple Discharge					
Headaches			Lumps			Urgency		
Injuries			Pain			Incontinence		
Bumps			Bleeding Nipples			Back Pain		
Last Eye Exam	/	/	Nipple Changes			Frequent Voiding		
Glasses			Skin Changes			Stones		
Contacts			Bloating			Burning		
Cataracts						Bed Wetting		
EARS			LUNGS			Small Stream		
Hard of Hearing			Cough			Discharge		
Deafness			Phlegm			Impotence		
		0	Coughing up Blood			Dribbling		
Ringing			Short of Breath			Cloudy Urine		
Discharge			Wheezing			Urine Color		
Earache			Pain			Spotting Between		
Itching			Congestion			Periods		
Dizziness			Inhalant Exposure			Menstrual Cramps		
Room Spins						Discharge		
NOSE			HEART			Itching		
Decreased Smell			Murmur			Painful Intercourse		
			Palpitations			Irregular Periods		
Bleeding						Hot Flashes		
Pain			Swollen Extremities			Contracoption Type		
Discharge			Chest Pain/Pressure			Contraception Type		
Obstruction			Varicose Veins			Age of 1st Period/_		
Post Nasal Drip			Blood Clots	_		Duration of Cycle		
Deviated Septum			Blue Extremities	ā	ā	# of Pregnancies		
Runny Nose			Dide Extremities	_	_	# of Births		
Sinus Congestion			BLOOD			# of Miscarriages		
sirius corigestioi		_	Anemia			# of Abortions		
			Bruise Easily	ā	_	Menstrual Flow:		
MOUTH			Bleed Easily	_			abt	
Bleeding Gums			Swollen Nodes	_		☐ Heavy ☐ Moderate ☐ Li	grit	
Sores			Painful Nodes	<u> </u>	J	Last Period//		
Dental Problems			Sugar in Blood			Last Pap Smear//_		
Bad Breath			_			Last Vaginal Exam/	_/	
Loss of Taste			Red Spots			Last Mammogram/		
						Last Prostrate Exam/_		
Dry Mouth								
Ulcers								



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## **REVIEW OF SYSTEMS -** Page 2

Patient Name				Date	_//
Cu	ırrent	Past	Current	Past	Current Past
NEUROLOGICAL			PSYCHIATRIC		MUSCLESKELETAL
Seizures			Hyperventilation $\Box$		Muscle Pain 🔲 🗖
Vertigo			Insecurity 📮		Muscle Weakness
Dizziness			Depression		Muscle Cramps
Trembling Hand			Troubled Sleep		Muscle Twitching
Loss of Sensation			Undecidedness 🗖		Joint Stiffness
Incoordination			Timid   Ually sinations		Joint Pain
Weak Grip			Hallucinations Loss of Memory		
Paralysis	_		Alcoholism		
Difficulty Speech			Drug Addiction	ū	
			Drug Dependent		
Tingling			Suicidal Thoughts		
Numbness			Extreme Worry	ā	
			Sexual Problems 🚨		
ENDOCRINE					
Weight Loss					
Weight Gain			PAST MEDICAL HISTO	RY	
Extremely Thin			Please check only symp	toms you h	nave had in the past:
Heat Intolerance			Hay Fever	´ 🗖	Parasites 📮
Cold Intolerance			Mumps		Epilepsy 📮
Hair Changes			Rheumatic Fev	ver 🗖	Paralysis 📮
Breast Changes			Allergies		Polio
			Angina		Mental Illness
IMMUNIZATION/\	/ACCIN	IATION	Cancer		Alcoholism
DPT ,			Tumor		Depression
Mumps			Blood Disease		Nervous Breakdown
Smallpox			Leukemia		Migraine 📮
Typhoid		_	Heart Trouble		Gout
Tetanus			Varicose Veins Phlebitis		Hemorrhoids  Prostrate Problems
Measles			Hypertension		Sexual Problems
Pneumococcal			Stroke		Gonorrhea
Influenza			Ulcers		Syphilis
			Jaundice	ū	Diabetes $\Box$
Polio			Skin Problems		Bladder Problems 📮
MMR			Gallstones		Kidney Stones
			Liver Problems	<b>.</b>	Kidney Infections
BLOOD TYPE			Hepatitis		Dysentery
□ A+ □ A-					
□ B+ □ B-					
□ AB+ □ AB-			Date of last Chest X-Ray	//	_/ 🗖 Normal 📮 Abnormal
□ O+ □ O-			Ĩ	,	,
☐ Other					
			Last TB Skin Text/	/	_ □ Normal □ Abnormal
<b>BLOOD TRANSFU</b>	SIONS				
Date/			Allergies:		
Date/					
Date//					
Date//					





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### **PATIENT HISTORY**

Patient Name _					Signature
	-			•	nich run in your family.
Mother		_	Cause of Death		Illnesses
ather					
Brother(s)					
Sister(s)					
Maternal Grandmother					
Fraternal					
Maternal Grandfather			_		
Fraternal Grandfather			_		
SOCIAL HISTO	ORY				
Current Weight	Have you	u recently lost o	or gained weight?	□ No □ Yes How m	nuch?
Mental Work: □	☐ Heavy ☐ Mod	lerate 🗖 Light	Hours per day	_ Physical Work: 🗖 He	eavy 🗖 Moderate 📮 Light Hours per day _
Exercise: 🗖 He	avy 🗖 Moder	ate 🗖 Light	Hours per day	Days per week	Type
Smoking: 🗖 (	Currently smoke	. □ Smoked in	past Packs per D	ay # of years	
Alcohol: Beers	per Week	Liquor per \	Week Win	e per week #	# of years
Caffeine (coffee	, tea, cola): C	ups per day	# of years		
-	, , , , , , , , , , , , , , , , , , ,		_ , _		
" рег		years			
MEDICATIONS					
			Times/day_		
		_ Dosage	Times/day_		
	·	_ Dosage	Times/day_		
		_ Dosage	Times/day_		
		_ Dosage	Times/day_		
		_ Dosage	Times/day_		
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		_ Dosage	Times/day_		
		Dosage	Times/day		





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#### PATIENT CURRENT COMPLAINT HISTORY

Patient Na	ime											
												nplaint(s). The information mplaint(s) and total health picture.
Please list g complaint,							2.					more than one area of
l No Pain							_ Duratio	n – (Hov		′ Date): _ t <b>Pain Im</b> a		(Please circle one for each complaint)
0	1	2	3	4	5	6	7	8	9	10	iginabic	
2							_ Duratio	า – (Hov	v Long /	′ Date): _		
No Pain		-	-		_	,	-			t Pain Ima	aginable	
0	1	2	3	4	5	6	7	8	9	10		
3 No Pain							_ Duratio	n – (Hov	v Long /	Date):_	aginable	
No Pain 0	1	2	3	4	5	6	7	8	wors 9	10	aginable	
Were you	treated f	or these	enisoc	les7 🗆 N	lo 🗆 Y	es Ifve	es hy wh	om?				
												loped over time 🗖 Other
												ment/Exercise
												t/Exercise  Other
Are your s	-				_		-		_	_		y 2.ke. else <b>2</b> ou le
Description	n of pain	or sum	ntoms:									
☐ Sharp		Or Sylli		ooting								
Dull			☐ Bu	_						SHOW	US YOUR	PAIN
☐ Ache				umb				Use the	e letters b	elow to ir	ndicate the t	type and location of your
<b>□</b> Weakı	ness			ngling			c = 4		<b>A</b> - A = I		nptoms toda	
☐ Throb				her								Numbness <b>P</b> = Pins & Needles <b>T</b> = Throbbing <b>O</b> = Other
Does your i	pain mov	e or radi	ate? 🗖 N	√o □ Yes	Where _							
Check the								9 =	25		13	the state of
Worse				est			RIC	энт }	LEF	T		LEFT RIGHT
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Morning	_		☐ Mor	_					· ₹ >	)	1(1)	$(\gamma; (\gamma))$
Afterno			☐ Afte					) J. ;	w 1	1	man	
☐ Evening	-		☐ Eve				J	$\Lambda Z$	$-$ \ $\wedge$	$\lambda$	). <i>[</i>	
■ Night till■ Other	me			ht time er			(	77	. 1	<u> </u>	( )	(17) [
<b>J</b> Other				CI			- 1	16	$\lambda$	\	), (	
requency	of pain	or symp	otoms:				المالم	/ / : <	7	12	RIGHT	
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<b>☐</b> Frequer							ODDA	- 1	(\ /	2000	(2)	(HH) \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \
Occasio	nal	(26 - 5)	50%)					\	H /			\ .\.
<b>☐</b> Intermit	tent	(25% c	or less)					زرا	llul		(2)	}~\\\/-\
How many			_		-	n pain?		1	V(t)		1211	( \/ )
(Please	e circle o	ne.) 1	2 3 4	5 6 7	,			11	1111		(Aug)	\
How much	h time di	ırina th	e day a	e vou in	nain?			/'	U'/		11	\.(1)./
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	<i>~</i>	, 5:								D 5 ::		I' Di '
Patient or	Guardiar	n's Sign	ature							Patie	nt 🔲 Guar	dian Date//



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#### LOW BACK PAIN DISABILITY QUESTIONNAIRE

lame	Date	1	/
varric _	Date	_ / /	

**NOTE:** This questionnaire has been designed to enable your Doctor to understand how your back pain has affected your ability to manage everyday life. **Please answer every section, and circle the answer that most closely describes your current symptoms. Circle only 1 answer per section.** 

#### **SECTION A - Pain Intensity**

- 1. I can tolerate the pain without using pain killers
- 2. The pain is bad but I can manage without pain killers
- 3. Pain killers give complete relief from pain
- 4. Pain killers give moderate relief from pain
- 5. Pain killers give very little relief from pain
- 6. Pain killers have no effect on the pain & I do not use them

#### SECTION B - Personal Care

- I can look after myself normally without causing extra pain
- 2. İ can look after myself normally, but it causes extra pain
- 3. It is painful to look after myself and I am slow & careful
- 4. I need some help but manage most of my personal care
- 5. I need help everyday in most aspects of self care
- 6. I do not get dressed. I wash with difficulty & stay in bed

#### **SECTION C - Lifting**

- 1. I can lift heavy loads without extra pain
- 2. I can lift heavy loads, but it gives me extra pain
- Pain prevents me from lifting heavy loads off the floor, but I can manage if they are conveniently positioned, e.g. on a table
- Pain prevents me from lifting heavy loads, but I can manage light to medium, if they are conveniently positioned
- 5. I can only lift very light loads, at most
- 6. I cannot lift or carry anything, because of he pain

#### **SECTION D - Walking**

- 1. Pain does not prevent me from walking any distance
- 2. Pain prevents me from walking more than 1 mile
- 3. Pain prevents me from walking more than 1/2 mile
- 4. Pain prevents me from walking more than 1/4 mile
- 5. I can only walk using a cane or crutches
- I am in bed most of the time and have to crawl to the toilet

#### **SECTION E - Sitting**

- 1. I can sit in any chair as long as I like without pain
- 2. I can only sit in my favorite chair as long as I like
- 3. Pain prevents me from sitting more than an hour
- 4. Pain prevents me from sitting more than 30 minutes
- 5. Pain prevents me from sitting more than 10 minutes
- 6 Pain prevents me from sitting almost all the time

#### **SECTION F - Standing**

- 1. I can stand as long as I want without pain
- 2. I can stand as long as I want but it gives extra pain
- 3. Pain prevents me from standing more than 1 hour
- 4. Pain prevents me from standing more than 30 minutes
- 5. Pain prevents me from standing more than 10 minutes
- 6. Pain prevents me from standing at all

#### **SECTION G - Sleeping**

- 1. I have no pain in bed
- 2. I can sleep well only by using tablets
- 3. Even when I take tablets I have less than 6 hours sleep
- 4. Even when I take tablets I have less than 4 yours sleep
- 5. Even when I take tablets I have less than 2 hours sleep
- 6. I cannot sleep, because of the pain

#### **SECTION H - Social Life**

- 1. My social life is normal and gives me no pain
- My social life is normal, but increases the degree of my pain
- 3. Pain has no significant effect on my social life apart from limiting my more energetic interests, e.g. dancing, etc.
- 4. Pain has restricted my social life and I do not go out very much anymore
- 5. Pain has restricted my social life to my home
- 6. I have hardly any social life, because of the pain

#### **SECTION J - Traveling**

- 1. I have no pain while traveling
- 2. I can travel anywhere but it gives me extra pain
- 3. Pain is bad but I manage journeys over 2 hours
- 4. Pain is bad but I manage journeys less than 1 hour
- 5. Pain restricts me to short necessary journeys under 30 minutes
- Pain prevents all forms of travel except to the doctor or hospital

#### **SECTION K - Changing Degree of Pain**

- 1. My pain is rapidly getting better
- 2. My pain fluctuates, but overall is definitely getting better
- 3. My pain seems to be getting better, but improvement is slow
- 4. My pain is neither getting better nor worse
- 5. My pain is gradually worsening
- 6. My pain is rapidly worsening

COMMENTS:			



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#### **NECK PAIN DISABILITY QUESTIONNAIRE**

Name	Date /	/	1
		/	

**NOTE:** This questionnaire has been designed to enable your Doctor to understand how your back pain has affected your ability to manage everyday life. **Please answer every section, and circle the answer that most closely describes your current symptoms. Circle only 1 answer per section.** 

#### **SECTION A - Pain Intensity**

- 1. The pain comes and goes and is very mild
- 2. The pain is mild and does not vary much
- 3. The pain comes and goes and is moderate
- 4. The pain is moderate and does not vary much
- 5. The pain comes and goes and is severe
- 6. The pain is severe and does not vary much

#### **SECTION B - Personal Care**

- I have not had to change my way of washing or dressing in order to avoid pain
- I do not normally change my way of washing or dressing, even though it causes some pain
- Washing and dressing increases the pain, but I manage not to change my way of doing it
- Washing and dressing increases the pain and I find it necessary to change my way of doing it
- 5. Because of the pain, I am unable to do some washing and dressing without help
- Because of the pain, I am unable to do any washing or dressing without help

#### **SECTION C - Lifting**

- 1. I can lift heavy loads without extra pain
- 2. I can lift heavy loads, but it give me extra pain
- Pain prevents me from lifting heavy loads off the floor, but I can manage if they are conveniently positioned, e.g. on a table
- 4. Pain prevents me from lifting heavy loads, but I can manage light to medium, if they are conveniently positioned
- 5. I can only lift very light loads, at most
- 6. I cannot lift or carry anything, because of the pain

#### **SECTION D - Reading**

- 1. I can read as long as I want, with no pain in my neck
- 2. I can read as long as I want, with slight pain in my neck
- I can read as long as I want with moderate pain in my neck
- 4. I can't read as much as I want, because of moderate pain in my neck
- 5. I can hardly read at all, because of severe pain in my neck
- 6. Pain prevents me from reading at all

#### **SECTION E - Headaches**

- 1. I have no headaches at all
- 2. I have slight headaches that come infrequently
- 3. I have slight headaches that come frequently
- 4. I have moderate headaches that come infrequently
- 5. I have moderate headaches that come frequently
- 6 I have severe headaches, which come frequently
- 7. I have headaches almost all the time

#### **SECTION F -Concentration**

- 1. I can concentrate fully with no difficulty
- 2. I can concentrate fully with slight difficulty
- 3. I have a fair degree of difficulty concentrating
- 4. I have a lot of difficulty concentrating
- 5. I have a great deal of difficulty concentrating
- 6. I cannot concentrate at all, because of the pain

#### **SECTION G - Work**

- 1. I can do as much work as I want
- 2. I can do all of my usual work, but no more
- 3. I can do most of my usual work, but no more
- 4. I cannot do my usual work
- 5. I can hardly do any work at all
- 6. I can't work at all, because of the pain

#### SECTION H - Driving

- 1. I drive without any pain
- 2. I can drive as long as I want, with slight pain in my neck
- I can drive as long as I want, with moderate pain in my neck
- 4. I can't drive as long as I want, because of moderate pain in my neck
- I can hardly drive at all, because of severe pain in my neck
- 6. I can't drive at all, because of the pain

#### **SECTION I - Sleeping**

- 1. I can sleep with no pain at all
- My sleep is slightly disturbed (less than 1 hr. sleeplessness)
- 3. My sleep is moderately disturbed (1-2 hrs. sleeplessness)
- 4. My sleep is moderately disturbed (2-3 hrs. sleeplessness)
- 5. My sleep is greatly disturbed (3-4 hrs. sleeplessness)
- 6. I cannot sleep, because of the pain

#### **SECTION J - Recreational Activities**

- I am able to participate in all my recreational activities with no neck pain at all
- 2. I am able to participate in all of my recreational activities, with some pain in my neck
- I am able to participate in most, but not all, of my usual recreational activities, because of the pain in my neck
- 4. I am able to participate in a few of my usual recreational activities, because of the pain in my neck
- I can hardly do any recreational activities, because of the pain in my neck
- 6. I can't do any recreational activities at all, because of the

COMMENTS:			

## **CONTACT INFORMATION**

Date	
Patient name (please print)	
E-mail address	
Please list any phone numbers that we have permission to use Put a check mark next to the phone number to call first.	se to confirm your appointments,
Home ( )	-
Work ( )	_
Cell ( )	_
Other ( )	_
I realize that reminder calls are done as a courtesy. Ultimately, it is date and time. I am aware that any missed appointments could re-	
Signature	Date
EMERGENCY CONTACT INF	FORMATION
Please give an emergency contact. Put a check mark next to	the phone number to call first.
	·
Contact name	Relationship
Contact name	
	-
Home ( )	- -
Home ( )	- -
Home ( )	- - Phone ( )

#### **CHIROPRACTIC ASSOCIATES OF MICHIGAN**

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# HIPAA: CONSENT FOR PURPOSES OF TREATMENT, PAYMENT & HEALTH CARE OPERATIONS

I acknowledge that the Chiropractic Associates of Michigan Notice of Privacy Practices has been provided to me.

I understand my right to review the Chiropractic Associates of Michigan (CAM) Notice of Privacy Practices prior to signing this document. The Notice of Privacy Practices describes the types of uses and disclosures of my protected health information that will occur in my treatment, payment of my bills, or in the performance of health care operations of CAM. This Notice of Privacy Practices also describes my rights and CAM duties with respect to my protected health information. The Notice of Privacy Practices for CAM can be provided, on request, at the front desk.

Chiropractic Associates of Michigan reserves the right to change the privacy practices described in the Notice of Privacy Practice. I may obtain a revised Notice of Privacy Practices by calling the office and requesting a revised copy be mailed, or by asking for a copy at the time of my next appointment.

I have the right to revoke this consent, in writing, except to the extent that CAM has taken action in reliance on this consent.

#### PATIENT ACKNOWLEDGEMENT

agreement, to the terms:	copy of this hotice, and my understanding, and
Signature of Patient or Personal Representative	Date
Print Name of Patient or Personal Representative	Description of Personal Representative's Authority

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## AUTHORIZATION AND ASSIGNMENT

In consideration of your undertaking to treat me, I agree to the following:

- 1. I authorize you to release any information deemed appropriate concerning my physical condition to any insurance company, attorney or adjuster in order to process any claim for reimbursement of charges incurred by me.
- 2. I authorize my attorney to make direct payments to you of any sum I now, or hereafter, owe. Payment is to be taken out of the proceeds of any settlement of my case and by any insurance company obligated to make payment to myself or you based, in whole or in part, upon the charges made for your services.
- 3. In the event any insurance company obligated by contractual agreement to make payment to myself, or to you, for the charges for chiropractic services, refuses to make such payment upon demand by you, I hereby assign and transfer to you the cause of action that exists in my favor against any such company (the pertinent data below) and authorize you to prosecute said action either in my name as you see fit and further authorize you to compromise, settle or otherwise resolve said claims as you see fit. However, it is understood that until all reasonable efforts have been made to collect the sums due from the insurance company/companies contractually obligated, you will refrain from attempts and efforts to collect the amounts owed directly from me. I understand that I am responsible for paying whatever amounts not collected from insurance proceeds (whether it be all or part of what is due).

## **INSURANCE PAYMENT AGREEMENT**

Dear Patient,

Discrepancies can occur between information provided to us by your insurance company and what your insurance actually covers. Due to the unpredictable nature of insurance billing, it is possible that your insurance company may raise payment questions regarding coverage of payment.

YOU ARE RESPONSIBLE FOR ALL CHARGES INCURRED.

Most insurance companies provide literature outlining the specifics of their coverage. Please refer to this literature, or contact your insurance company directly, to answer any questions regarding your chiropractic health care coverage.

I have read and understand all of the above:		
Patient Signature	Date	

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## INFORMED CONSENT FOR EXAMINATION & TREATMENT

I hereby consent to the performance of examination and treatment on me by the licensed Doctors of Chiropractic, and/or therapists who may be employed or engaged in practice in this clinic.

I have an opportunity to discuss with the doctor(s) or other clinic personnel the nature and purpose of the different therapy procedures and chiropractic treatment (manipulation/adjustment). I understand that neither chiropractic nor medical treatment is an exact science and that my care my involve judgment to attempt to anticipate or explain risks and complication and an undesirable result does not necessarily indicate an error in judgment. No guarantee for results can be made or expected, but rather I wish to rely on the doctor to choose and recommend a best course of treatment, based upon facts known, that is in my best interests.

I further understand that there are certain degrees of risk associated with chiropractic health care, which includes rarely, but not limited to fractures, disc injuries, strokes and strain/sprains, and am therefore willing to accept and consent to the risk associated with the care that I am about to receive.

I have read, or the above information has been explained, regarding consent. I have had an opportunity to ask questions about my examination and treatment. By signing below, I agree and intend this consent form to cover the procedures prescribed for my condition, and for any future conditions for which I seek treatment.

Print Patient Name	Patient Signature
Date	

#### CHIROPRACTIC ASSOCIATES OF MICHIGAN

31850 Schoenherr at Masonic (13-1/2 Mile) Warren, MI 48088 http://www.chirowarren.com/

A non-partnership of independent practitioners



## MISSED APPOINTMENTS POLICY

We ask for your assistance and cooperation in keeping your scheduled appointment date and time.

It is our policy that if a patient misses or cancels an appointment with less than 24 hours notice, that patient will be charged the regular office visit fee for that time. This policy is necessary to avoid the numerous schedule problems that last minute cancellations and missed appointments create!

If the need arises to cancel or change your appointment, we would appreciate 48 hours notice, when possible, but no less than 24, to avoid an unnecessary charge to you.

We thank you for your cooperation and look forward to being a vital part of your health care and maintenance.

I have read and understand the above policy:	
Patient Signature	Date

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